

OPERATIONS GROUP FILE

CONFIDENTIAL

Dec 5 1 50 PM '80

cc

C O N F I D E N T I A L 051844Z DEC 80 STAFF

CITE FBIS/ATHENS 67902

TO: FBIS, FBIS/NICOSIA.

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1. HAVE DISCUSSED WITH FINANCE OFFICER THE PROBLEM OF PAYMENT OF FINAL SHELTER COSTS, ASSUMING THAT THESE PAYMENTS WILL EXTEND THROUGH 31 JANUARY:

2. WHEN UTILITY BILLS ARE RECEIVED, PERIODS BILLED ARE FOR THE PREVIOUS TWO OR THREE MONTHS. THEREFORE, BY 15 JANUARY (END OF UNIT OPERATIONS), EMPLOYEES WILL NOT HAVE RECEIVED ALL OF THE SHELTER PAYMENTS TO WHICH THEY ARE ENTITLED.

3. FINANCE OFFICER, UNIT EMPLOYEES AND I AGREE THAT PAYMENT OF THE MAXIMUM ALLOWANCE (\$24/DAY) TO UNIT EMPLOYEES FOR THE MONTHS OF DECEMBER AND JANUARY WOULD ADEQUATELY COVER THE COSTS OF ANY OUTSTANDING BILLS. EMPLOYEES WOULD SIGN AGREEMENT TO THE EFFECT THAT THESE MAXIMUM PAYMENTS WILL BE IN LIEU OF ANY FUTURE CLAIMS.

4. REQUEST APPROVAL FOR THIS TYPE OF PAYMENT OR SUGGESTIONS FOR OTHER METHOD OF PAYMENT.

5. FOR [REDACTED] SINCE SHELTER COSTS WILL BE PAID THROUGH 31 JANUARY, ASSUME THAT TLA WOULD ONLY BEGIN ON 1 FEBRUARY. RVW 05DEC00 EXT 3D3.

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